

Name of the Post	Registrar
Number of posts	01
Classification	Group A
Scale of Pay	PB-4: 37400-6700 + GP 10000
Whether selection post or non-selection post	Selection
Age limit for direct recruitment	Upper age limit: 55 years
Educational and other qualifications required for direct recruitment	<p>A Postgraduate degree with at least 55% marks or its equivalent grade. At least 15 years' experience as Assistant Professor in AGP or Rs.7000/- (or equivalent V CPC Scale) and above or 8 years of service in the AGP of Rs.8000/- (or equivalent V CPC Scale) and above including as Associate Professor along with experience in educational administration Or 15 years of administrative experience, of which 8 years as Deputy Registrar in GP 7600 or an equivalent post. <i>Note: Appropriate regulations of UGC/MHRD issued from time to time shall apply for educational qualification and experience prescribed above.</i></p>
Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	Not Applicable.
Period of probation, if any	Not Applicable
Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment OR Deputation OR contract basis for a tenure of upto 5 years or till attaining the age of 62 years whichever is earlier or as fixed by Govt by orders issued in this regard from time to time.
In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	Not Applicable
If a Departmental Promotion committee exist what is its composition	Selection by committee constituted as per Statutes of Institute.

Name of the Post	Deputy Registrar
Number of posts	
Classification	Group A
Scale of Pay	PB-3: 15600-39100 + GP 7600 After 5 years of service as Deputy Registrar, the incumbent will move to PB-4 with GP of Rs.8700 with the designation of Joint Registrar on NFSG*.
Whether selection post or non-selection post	Selection
Age limit for direct recruitment	Upper age limit: 55 years
Educational and other qualifications required for direct recruitment	A Postgraduate degree with at least 55% marks or its equivalent. 5 years administrative experience in a post carrying PB-3 with GP 5400 or equivalent in Government / Government Research Establishments / Universities / Statutory Organizations/Organization of high repute.
Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	Relaxation as per UGC/MHRD norms.
Period of probation, if any	One year
Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment /Deputation- 75% Promotion - 25%
In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	For promotion: 8 years administrative experience as Assistant Registrar in PB-3 with GP Rs.5400. For Deputation: As in direct recruitment.
If a Departmental Promotion committee exist what is its composition	Selection by committee constituted as per section 12 of Statutes of Institute.

* Non functional Selection Grade

Name of the Post	Assistant Registrar
Number of posts	
Classification	Group A
Scale of Pay	PB-3: 15600-39100 + GP 5400 After 8 years of service as Assistant Registrar, the incumbent will be moved to higher GP of Rs.6600/- as per MHRD norms with same designation.
Whether selection post or non-selection post	Selection
Age limit for direct recruitment	Upper age limit : 45 years
Educational and other qualifications required for direct recruitment	A Postgraduate degree with at least 55% marks or its equivalent with excellent Academic record. Desirable: i) Professional qualification in area of Management / Finance & Accounts ii) Experience in handling Administrative / Legal / Finance / Stores & Purchase / Establishments matters.
Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	Not Applicable.
Period of probation, if any	One year
Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment / Deputation - 50% Promotion - 50%
In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	Promotion: Degree with 8 years administrative experience as Superintendent in PB-2 with GP Rs.4600. Deputation: As in direct recruitment.
If a Departmental Promotion committee exist what is its composition	Selection by committee constituted as per section 12 of Statutes of Institute.

1.	Name of the Post	:	Junior Superintendent
2.	Number of posts	:	
3.	Classification	:	Group B
4.	Scale of Pay	:	PB-2: 9300-34800 + GP 4200
5.	Whether selection post or non-selection post	:	Selection
6.	Age limit for direct recruitment	:	32 years
7.	Educational and other qualifications required for direct recruitment	:	First class Bachelor's degree with 6 years experience in relevant area.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	:	Not Applicable
9.	Period of probation, if any	:	One year
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	:	Direct Recruitment : 50% Promotion : 50%
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	:	Bachelor's degree with 6 years of experience as Senior Assistant in PB-1 with GP 2800 or equivalent.
12.	If a Departmental Promotion committee exist what is its composition	:	Selection by committee constituted as per Statutes of Institute.

1.	Name of the Post	:	Junior Assistant
2.	Number of posts	:	
3.	Classification	:	Group C
4.	Scale of Pay	:	PB-1: 5200-20200 + GP 2000
5.	Whether selection post or non-selection post	:	Selection
6.	Age limit for direct recruitment	:	27 years
7.	Educational and other qualifications required for direct recruitment	:	Bachelor's degree with knowledge of computer operations.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	:	Not applicable
9.	Period of probation, if any	:	One year
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	:	Direct Recruitment : 100% (upto 20% by selection from qualified internal candidates in the GP 1800/1900 as per the decision of the competent authority).
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	∴	As in Sl.No10.
12.	If a Departmental Promotion committee exist what is its composition	:	Selection by committee constituted as per Statutes of Institute.

1.	Name of the Post	:	Junior Technical Superintendent
2.	Number of posts	:	
3.	Classification	:	Group B
4.	Scale of Pay	:	PB-2: 9300-34800 + GP 4200
5.	Whether selection post or non-selection post	:	Selection
6.	Age limit for direct recruitment	:	32 years
7.	Educational and other qualifications required for direct recruitment	:	Direct Recruitment: BE/B.Tech/M.Sc./MCA with 5years experience.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	:	Not applicable.
9.	Period of probation, if any	:	One year
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	:	Direct Recruitment : 50% Promotion : 50%
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	:	Promotion : BE/B.Tech/M.Sc./MCA with 5 years experience in GP 2800 or Diploma / B.Sc plus 8 years experience in GP 2800 or equivalent.
12.	If a Departmental Promotion committee exist what is its composition	:	Selection by committee constituted as per Statutes of Institute.

1.	Name of the Post	:	Junior Technician
2.	Number of posts	:	
3.	Classification	:	Group C
4.	Scale of Pay	:	PB-1: 5200-20200 + GP 2000
5.	Whether selection post or non-selection post	:	Selection
6.	Age limit for direct recruitment	:	27 years
7.	Educational and other qualifications required for direct recruitment	:	Diploma in Engg. / Bachelors Degree(or) ITI with 2 years' experience
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	:	Not applicable.
9.	Period of probation, if any	:	One year
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	:	Direct Recruitment :100% (upto 20% by selection from qualified internal candidates in GP 1800 / 1900).
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	:	As in Sl.No.10.
12.	If a Departmental Promotion committee exist what is its composition	:	Selection by committee constituted as per Statutes of Institute.

1.	Name of the Post	:	Junior Superintendent (Library)
2.	Number of posts	:	
3.	Classification	:	Group B
4.	Scale of Pay	:	PB-2: 9300-34800 + GP 4200
5.	Whether selection post or non-selection post	:	Selection
6.	Age limit for direct recruitment	:	Upper age limit : 32 years
7.	Educational and other qualifications required for direct recruitment	:	Graduate plus Bachelor of Library Science or Master of Library Science or equivalent Diploma in Library Science with 6 years. Relevant library experience
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	:	Not applicable.
9.	Period of probation, if any	:	One year
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	:	Direct Recruitment : 50% Promotion : 50%
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	:	Degree / Diploma in Library Science with 5 years experience as Sr. Technician (Library) in PB-1 with GP 2800.
12.	If a Departmental Promotion committee exist what is its composition	:	Selection by committee constituted as per Statutes of Institute.

1.	Name of the Post	:	Junior Technician (Library)
2.	Number of posts	:	
3.	Classification	:	Group C
4.	Scale of Pay	:	PB-1: 5200-20200 + GP 2000
5.	Whether selection post or non-selection post	:	Selection
6.	Age limit for direct recruitment	:	27 years
7.	Educational and other qualifications required for direct recruitment	:	Degree from recognized University with Diploma in Library Science (or) 3 year degree in Library Science
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	:	Not applicable.
9.	Period of probation, if any	:	One year
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	:	Direct Recruitment : 100%
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	:	Not applicable.
12.	If a Departmental Promotion committee exist what is its composition	:	Selection by committee constituted as per Statutes of Institute.

1.	Name of the Post	:	Junior Engineer
2.	Number of posts	:	
3.	Classification	:	Group B
4.	Scale of Pay	:	PB-2: 9300-34800 + GP 4200
5.	Whether selection post or non-selection post	:	Selection
6.	Age limit for direct recruitment	:	32 years
7.	Educational and other qualifications required for direct recruitment	:	Degree in Engineering in relevant field with 2 years experience (or) Diploma in Engineering with 5 years experience
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	:	Not applicable.
9.	Period of probation, if any	:	One year
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	:	Direct Recruitment : 100%
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	:	Not applicable.
12.	If a Departmental Promotion committee exist what is its composition	:	Selection by committee constituted as per Statutes of Institute.

1.	Name of the Post	:	Physical Training Instructor
2.	Number of posts	:	
3.	Classification	:	Group B
4.	Scale of Pay	:	PB-2: 9300-34800 + GP 4200
5.	Whether selection post or non-selection post	:	Selection
6.	Age limit for direct recruitment	:	Upper Age limit : 32 years
7.	Educational and other qualifications required for direct recruitment	:	Graduate with Bachelor of Physical Education (B.P.Ed) plus 3 years experience
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	:	Not applicable.
9.	Period of probation, if any	:	One year
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	:	Direct Recruitment : 100%
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	:	Not applicable.
12.	If a Departmental Promotion committee exist what is its composition	:	Selection by committee constituted as per f Statutes of Institute.